



Personal data processing by the Corrupt Practices Expertise Centre (ECM)

Date: 28 februari 2024

What is personal data?

Personal data is information that directly concerns a specific individual or can be traced back to him or her. For example:

- name;
- date of birth;
- telephone number;
- address;
- email address.

What data does the ECM process?

The ECM only processes personal data that we need in order to communicate with you about your report of fraud or corruption. This includes at least your contact details, such as an email address.

If you prefer to remain anonymous, you can submit a report from an untraceable email address. If you do not submit your report anonymously, we will save your name and possibly your relationship to the name of the organisation your report concerns, if you tell us that.

Who is responsible for processing your data?

The Ministry of Foreign Affairs is the data controller as defined in the General Data Protection Regulation (GDPR). This means that the ministry decides what data it processes, how it does so, and for what purpose.

How does the ECM obtain your data?

The ECM obtains your data from you when you send it to us.

On what basis does the ECM process your data?

The legal basis for processing your information is Article 6(1)(c) of the GDPR. The ECM's legal requirement to conduct investigations and preliminary enquiries, to commission investigations and to monitor investigations by third parties is set out in section 5 (Sanctions Policy) of the Policy Document on Management and Supervision.

With whom will the ECM share your personal data?

The ECM will treat your personal data confidentially. That means it will not share information with third parties within the Ministry without your explicit permission.

The Ministry will only share your personal data with third parties outside the ministry if they need it in order to carry out their specific task. In some cases, the Ministry may be required to share personal data with competent authorities or investigative authorities, for example if the Ministry of Justice and Security requests the information in connection with a criminal investigation. The Ministry will not share any more information than is legally required.

How does the ECM protect your data?

The Ministry has technical and organisational measures in place for the protection of personal data. For example, only ECM investigators have access to personal data, as they need this access to do their work.

How long will the ECM keep your data?

Under the GDPR, the Ministry is not allowed to keep your personal data for longer than is necessary to achieve the purpose for which it was obtained. The ECM will erase your personal data when the report of fraud has been dealt with (including any investigation and appropriate measures). Information about the report itself will remain available.

What privacy rights do you have?

You can submit a request in any of the following situations:

- If you want to know what personal data we are processing;
- If you want to have your personal data rectified;
- If you want to have personal data erased;
- If you want to restrict the processing of your personal data;
- If you want to object to the processing of your personal data.

You can submit your request by emailing djz-nr@minbuza.nl or by post. Our postal address is:

Ministry of Foreign Affairs
DJZ
Postbus 20061
2500 EB Den Haag

We will process your request within one month. If you write to us about exercising your privacy rights, you must include a copy of an identity document with your citizen service number (BSN) blacked out. For more information about your privacy rights, please visit the website of the Dutch Data Protection Authority.

If you believe that the ECM is processing your personal data improperly, you can submit a complaint to the Data Protection Authority.

Contacting the data protection officer

The Ministry of Foreign Affairs has a data protection officer who monitors internal compliance with privacy legislation.

You can contact the data protection officer by emailing fg@minbuza.nl or writing to the following address:

Data Protection Officer
Ministry of Foreign Affairs
VCI
Postbus 20061
2500 EB Den Haag