



# REAIM

Responsible AI in the Military domain **Summit**

**The Hague**  
**The Netherlands 2023**  
February 15-16

Co-hosted by the Republic of Korea

## **Media Note**

### **February 2023**

### **Version: 4**

#### **A word of welcome**

The government of the Netherlands (host) and the Republic of Korea (co-host) welcomes you to the REAIM Summit 2023. We strive to make your work at the conference as easy as possible. In this document we would like to inform you about logistical and practical arrangements, like the media center, registration, AV-facilities and other matters.

**If you did not register yet, please do so as soon as possible. The registration process may take several days. Due to strict security reasons, you will not be allowed entrance into the World Forum Convention Centre in The Hague without registration. You can find the link to the registration form here: <https://re-aim.conference-registration.nl/press>**

We look forward to see you in The Hague on 15 and 16 February 2023.



## CONFERENCE OVERVIEW



### Summit dates

The REAIM Summit in The Hague will be held on 15 and 16 February 2023. All registered participants of REAIM 2023 are cordially invited to attend the reception on Tuesday 14 February 2023 from 7 pm – 9 pm at [The Hague city hall](#). Please note that [registration for REAIM](#) is required and that you need an entry badge.

### Summit Venue

The REAIM Summit will take place in the World Forum Convention Center in The Hague, the Netherlands. The venue is open to all accredited and registered members of the press. We ask you to treat participants respectfully and to follow instructions given by the organization and security staff. The World Forum Convention Centre, like all public buildings in the Netherlands, is a non-smoking building. Outside smoking areas will be designated.

### Websites

The latest information about the conference is available at [www.government.nl/reaim](http://www.government.nl/reaim) (English) and [www.rijksoverheid.nl/reaim](http://www.rijksoverheid.nl/reaim) (Dutch).

## MEDIA CENTRE

The media centre is located on the ground floor of the World Forum Convention Centre. It will be open on:

- Wednesday 15 February from 07.00 AM to 07.00 PM
- Thursday 16 February from 07.00 AM to 07.00 PM

Timeslots subject to change. Workstations with electricity and internet connection are available in the media centre.

### Narrow casting

Throughout the World Forum building, information about the Summit will be displayed on TV screens. Some of these screens in the media centre will also show the plenary sessions and a talk show that is recorded at the World Forum Convention Center and broadcasted online (YouTube). Break-out sessions will not be recorded by the organization of REAIM 2023. Some parts of the programme are closed (see Programme).

**Host broadcaster and host photographer**

The REAIM organization will make free, high-quality host video material available on a special internet platform for media use. Login details for this platform can be requested via [Press-REAIM2023@minbuza.nl](mailto:Press-REAIM2023@minbuza.nl) and at the media information desk at the media centre. For technical questions please also email [Press-REAIM2023@minbuza.nl](mailto:Press-REAIM2023@minbuza.nl).

The live signal of public parts of the programme will also be available at:

1. NEP Livecenter, The Netherlands, [planning.livecenter@nepgroup.com](mailto:planning.livecenter@nepgroup.com) (a connection fee from LC to destination will be charged)
2. YouTube livestream: [REAIMSummit - YouTube](#)

The host photographer will post photos on [@Ministeriebz \(Flickr\)](#).

**Overview of the conference and coverage by host broadcaster (HB) and host photographer (HP)**

*Program subject to changes. The latest version of the programme can be found on [www.government.nl/ream](http://www.government.nl/ream).*

<b>Wednesday 15 February</b>		
09.00 – 10.30 AM	Plenary opening session day 1	Open to media, livestreaming on YouTube*, HP
10.30 AM – 05.00 PM	Breakout sessions	Open to media, HP

<b>Thursday 16 February</b>		
09.00 – 10.00 AM	Plenary opening session day 2	Open to media, livestreaming on YouTube*, HP
10.00 AM – 03.30 PM	Breakout sessions	Open to media, HP
12.00 – 01.00 PM	Doorstep: arrival of delegates at the World Forum Convention Center	Open to media, HP
12.00 – 01.00 PM	Handshakes	Open to media, HB, HP
02.00 – 03.30 PM	Ministerial round table	Closed to media**, livestreaming on YouTube, HP
03.45 – 04.00 PM	Group photo	Open to media, HB, HP
04.00 – 05.00 PM	High level closing ceremony	Open to media, livestreaming on YouTube*, HP

\* [REAIMSummit - YouTube](#)

\*\*Limited photo/video opportunity for media at the start; upon request (via info desk in media centre).

Footage of the HB of the handshakes and the group photo will be available on our special internet platform for media within two hours. Photos of the HP will be available on [@Ministeriebz \(Flickr\)](#).

**Social media REAIM Summit 2023**

YouTube	<a href="#">REAIMSummit - YouTube</a>
Twitter	<a href="https://twitter.com/REAIMsummit">https://twitter.com/REAIMsummit</a>
Instagram	<a href="https://www.instagram.com/REAIMsummit">https://www.instagram.com/REAIMsummit</a>
LinkedIn	<a href="https://nl.linkedin.com/company/REAIMsummit">https://nl.linkedin.com/company/REAIMsummit</a>

**Social media Ministry of Foreign Affairs of The Netherlands**

Twitter-Dutch	<a href="#">@MinBZ</a>
Twitter-English	<a href="#">@DutchMFA</a>
Facebook	<a href="#">@MinisterieBZ</a>
Instagram	<a href="#">@MinBZ</a>
YouTube	<a href="#">@MinisterieBZ</a>
Flickr	<a href="#">@Ministeriebz</a>
LinkedIn	<a href="#">@Ministeriebz</a>

**Social media Minister of Foreign Affairs of The Netherlands**

Twitter	<a href="#">@WBHoekstra</a>
Instagram	<a href="#">@Wopke_Hoekstra</a>
LinkedIn	<a href="#">@WopkeHoekstra</a>

**Media information desk**

There is a media information desk in the media centre. Media officers will help you out with information about organizational and logistical issues. Spokespersons will be available for interview requests and quotes on behalf of the REAIM organization.

**Meals and refreshments**

A buffet-style lunch will be served in the media centre. Coffee, tea, water, soft drinks and light snacks will be available in the media centre bar, free of charge.

**Workspaces**

There are 25 workspaces available, with internet cable and electricity.

**Interview rooms**

A limited number of interview rooms are available upon request. Reservations can be made at the media information desk (only during the conference, not in advance) or via [Press-REAIM2023@minbuza.nl](mailto:Press-REAIM2023@minbuza.nl).

**Broadcast facilities**

There is room on the premises for only a limited number of satellite news-gathering vans. These facilities require a booking that should be submitted to [Press-REAIM2023@minbuza.nl](mailto:Press-REAIM2023@minbuza.nl).

There is sufficient space for stand-up positions at the front entrance of the World Forum, with the venue as backdrop. Broadcasters will be responsible for their own power, lighting, camera, cabling and other needed equipment. Distance between the positions and the TV compound will be 120m. Inside the venue backdrops will be available for short interviews. No reservation is required.



### **Internet**

High-quality wireless internet will be available throughout the World Forum Convention Center. The connection is free to use. The REAIM organization strongly recommends you to use the standard safety precautions (e.g. anti-virus, firewall, VPN) that apply to the use of any public internet facility. Access (credentials) to the wireless network will be provided at the conference location.

### **IT service at media information desk**

An IT service officer will be available at the media information desk for all questions related to internet and IT.

### **Telephone**

The conference is taking place in a populated area near the city center of The Hague. High-density multi-carrier cellular (mobile) coverage is widely available throughout the area surrounding the conference venue. Cellular (mobile) coverage will also be available inside the conference venue through a distributed antenna system. Depending on your cellular (mobile) phone plan, you can roam with several Dutch providers and have access to a high-speed data service. Please note that roaming rates will apply to foreign subscriptions.

### **Radiocommunication Agency**

The Dutch Radiocommunications Agency (Agentschap Telecom) ensures undisturbed telecommunications and coordinates the frequency use in the Netherlands and grants permits for this. It is the responsibility of broadcasters to apply for licenses for their frequencies. Requests can be made at [Radiocommunications Agency | Agentschap Telecom](#).

All broadcast RF-equipment will be scanned on arrival and marked with a sticker for approval. Broadcasters who fail to obtain such approval stickers on their equipment will lose their accreditation. The application form [can be found here](#).

### **Disturbance of radio frequencies**

Any equipment and activities that can interfere or disturb radio frequencies are strictly forbidden by law in the Netherlands. Such activities will be monitored both at the conference venue and at hotels. Dutch authorities will take appropriate measures if such activities are detected. No exceptions will be made.

## **REGISTRATION, CONFERENCE ACCESS AND CREDENTIALS**

### **Registration: no registration, no badge | no badge, no entry**

We welcome all members of the press but strict security measures apply during REAIM 2023. All visitors to the World Forum Convention Center and The Hague City Hall - including journalists - must register well in advance of the start of REAIM 2023. Please note that the registration process and a possible security check may take several days. You can register via this link: <https://re-aim.conference-registration.nl/press>

### **Badges**

The REAIM organization will be implementing a badge system throughout the conference. REAIM organizers will produce color-coded, personalized badges for all summit participants, support staff, vendors, and media. *A credential is non-transferable.*

As a participant of the REAIM Summit you are required to wear a badge in order to attend the conference and gain access to The Hague city hall (reception) and the conference site at the World Forum Convention Center. Badges must be worn visibly entering any official conference space.



### **Badge Distribution**

To avoid lining up and for your own convenience, we advise to collect your badge prior to the conference.

You can collect your badge (locations and timeslots subject to change):

- Monday, 13 February from 02:00 PM till 06:00 PM (World Forum)
- Tuesday 14 February from 12:00 PM till 04:00 PM (World Forum)
- Tuesday 14 February from 06:00 PM till 08:00 PM (The Hague City Hall)
- Wednesday 15 February from 07:00 AM till 05:00 PM (World Forum)
- Thursday 16 February from 07:00 AM till 02:00 PM (World Forum)

Please be on time because lines can be expected. Last minute registration is not possible due to strict safety measures. Please have your valid ID and the confirmation of your registration ready to collect your badge. You will be asked to show ID upon check-in. The badges are issued personally and badges for colleagues are not handed over.

## **SECURITY ARRANGEMENTS**

### **Security policy**

The government of the Netherlands will be responsible for the safety and security of all participants of the REAIM Summit 2023. Security measures will be taken based on threat and risk analyses. Security measures will be enforced at the conference venue.

### **Background screening**

In order to ensure the safety and security of the conference a background screening may be part of the accreditation process. The background screening will be conducted by the National Police.