

**Questionnaire update ORIA (for ORIA's less than 4 years old)**

(if the answer to one of the following questions is yes, you should complete the corresponding ORIA-part from the new ORIA-list and attach this as an addendum to the original ORIA as long as the ORIA is valid)

- 1. Are there any changes in the "legal framework"?** (type of organisation and how it is registered, including connection to other parent/subsidiary or sister organisations)

If yes, readjust ORIA part 1

- 2. Are there any substantial changes in the organisation's mission and strategy or should the track record be expanded?** (pay attention to possible conflicts with the Ministry of Foreign Affairs' policy)

If yes, readjust ORIA part 2

- 3. Has the organisation's structure and/or governance changed?**

If yes, readjust ORIA part 3.1

- 4. Are there any substantial changes in the organisation's Human resource policy?**  
Explanation: is the organisation (quality and quantity of staff) still capable of performing the new activity? Is the remuneration within the limits of the WNT/DG-standard?

If yes, readjust ORIA part 3.3

- 5. Have there been any substantial changes in the monitoring, evaluation and quality management?**

Explanation: assess whether the organisation will perform monitoring and evaluation as described in the ORIA.

If yes, readjust ORIA part 3.6

**6. Have there been any substantial changes in the financial and administrative management?**

Explanation: in answering this question please include at least the following parts: budgeting process, financial administration, reporting process, external audits. For a complete survey please also refer to chapter 3.2 and 3.7 of the ORIA.

If yes, readjust ORIA part 3.7