

Answers to questions that were received before 1 February 2019.

#### Q&A'S CONCERNING THE FULL PROPOSAL

***Q: Is the Dutch Ministry of Foreign Affairs planning to share more formats for the writing of the full proposal, including for the budget preparation?***

A: The Dutch Ministry of Foreign Affairs will not share more templates for the writing of the full proposal. All applicants should have received a template for the full proposal as well as for the results framework. In addition, applicants should have received an OIRA template, as well as an OIRA Update template. Please check the document "Checklist Requirements art. 4, par. 1 of the Ministry of Foreign Affairs Grant Decree" in order to determine whether you must submit one of the two OIRA templates.

***Q: The invitation letter notes that "the full proposal can have a maximum of 15 pages (no annexes allowed)." However, the application template notes that, "In contrast to the maximum pages indicated in the invitation letter, the full proposal may have a maximum of 20 pages. Besides, two annexes to the full proposal are required:***

- ***The results framework should be annexed. Please use the template "Results Framework Applicant" which was sent with the invitation.***
- ***The budget should be annexed. Please note that the budget should be provided in Excel (no template is provided)."***

***Can the Government of the Netherlands please confirm that the application instructions in the Application Template (20 pages plus two annexes) are correct?***

A: Yes. The instructions in the template are correct. The applicant is required to submit a full proposal of no more than 20 pages and two annexes as specified above.

***Q: With regard to the budget annex, can the Government of Netherlands please confirm whether a summary description of each cost category should be included in the excel budget, or whether it can be included as a separate Word document?***

A: As no budget template has been provided, the applicants may choose the format of the annexed budget. Please make sure, however, that the information required in the "Application Template Full Proposal" must be provided in a clear and understandable manner.

***Q: Within the ORIA, section 2.3, Track Record, the requirements note that the organisation is to provide 3-5 cases illustrating experience related to the mentioned themes. Is the organisation required to submit cases only for the country for which it is applying for a grant, or may we include cases that show the global experience of the organisation?***

A: The OIRA checks the organisation's capacity in general. The organisation has already been scored on its experience on the target country for the sub-themes for which the grant is requested (see T.2 in the amending act). In order to be positively assessed on the OIRA your track record must demonstrate the experience of the organisation in reaching their goals and desired impact, especially in for the Ministry of Foreign Affairs relevant areas (see the OIRA template, par. 2.3). The applicant organisation may do so with reference to global experience as long as that experience concerns areas relevant for the Dutch Ministry of Foreign Affairs.

***Q: Is the ORIA required for the lead applicant organisation only, or for all consortia members?***

A: The Organisational Risk and Integrity Assessment (OIRA) substitutes the Checklist on Organisational Capacity Assessment (COCA). As stated under par. 3.3 in the Migration and Development 2019-2022 Grant Policy Framework, the applicant or, in case of a consortium, the lead party must show that it is in a position to ensure adequate financial management and guarantee an effective and efficient implementation of the activities through experience and expertise in relation to the activities for which the grant is being sought. The requirement only applies to (lead) applicants, not to consortia members. It can be shown in various ways, a.o. by means of an ORIA, that this requirement is met, as explained in the letter inviting to submit a full proposal.

***Q: Part B of the ORIA, Section 1 "Obligatory Attachments," 4.2.5, asks: "Does the organisation report on the way it deals with inappropriate behaviour, for instance, in its annual report or a separate social annual report?". The applicant organisation is not familiar with a social annual report. Could you please clarify what this report is, and whether there are alternative documents that may be submitted if the applicant does not have such a report?***

A: As shown by the words 'for instance' there is no special way prescribed for the kind of report in which the way the organisation deals with inappropriate behaviour is demonstrated.

***Q: The invitation letter notes that "It is not necessary to repeat any information provided in the concept note, unless such information is explicitly required." There are several sections in the ORIA that request the same information provided in the concept note. Should the applicant organisation provide this information again, or note where the information was previously provided in the concept note?***

A: As the information is specifically requested, please provide the information again.

***Q: Is the Ministry of Foreign Affairs flexible with regard to the governorate where the applicant will implement its activities potentially funded under the Migration and Development 2019-2022 Grant? In the Concept Note governorate X was mentioned in order to implement the proposed activities. However, depending on the evolution of the situation it might make sense to implement the exact same activities in another governorate where the applicant organisation has been also present for years, with the exact same expertise and the same local acceptance and good relationship with the authorities.***

A: The applicant may change the geographic location of the proposed activities within the target country. Please provide clear arguments for the choice for a specific geographic location. The target country may not be changed.

***Q: With regard to proposed activities in Iraq the Migration & Development 2019-2022, criterion D.7.c. mentions that activities under sub-theme I.c should targeted IDPs and/or refugees. We interpret this as excluding host communities. Is that correct?***

A: As stated under criterion D.7.c in the Migration & Development 2019-2022 Grant Policy Framework, activities proposed for Iraq should be directed first and foremost onto IDP's and/or refugees. Please consider the document "Update Q&A's up to 17 October" published under this link (<https://www.government.nl/documents/publications/2018/09/28/migration-and-development-grant>) for further information with regard to clarification regarding the term 'IDP', 'refugee', 'returnee', and 'host community.'

***Q: Could you let us know when applicant organisations can expect to receive notification with regard to the final decision after submitting the full proposal?***

A: Applicant organisations can expect the final decision concerning the timely submitted full proposal on 15 March 2019 at the latest.